



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS UNITED STATES ARMY GARRISON  
2218 6TH AVENUE  
FORT RUCKER ALABAMA 36362-5105

GC Policy Memo 15-20

IMRC-PWE

22 December 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Environmental Screening Procedures

1. The National Environmental Policy Act (NEPA) requires all federal agencies to evaluate the potential environmental impacts of proposed actions early in the decision-making process. 32 Code of Federal Regulations (CFR) Part 651 implements the NEPA and establishes procedures for integrating environmental considerations into Army planning. Helicopter noise, field training exercises, the handling and disposal of hazardous substances, and construction/demolition/renovation projects are examples of Army activities that may have environmental concerns and that require a NEPA document. A full list of projects and actions requiring an environmental evaluation is found in 32 CFR 651.10.

2. The Environmental and Natural Resources Division, Directorate of Public Works, has created USAACE Form 251 (Record of Environmental Consideration) in order to simplify the NEPA evaluation process. Project proponents should complete USAACE Form 251 and submit it to the Environmental and Natural Resources Division when requested for impact evaluation. This form can be found on the Sustainable Fort Rucker Web site (<https://www.fortrucker-env.com>). The points of contact below can be contacted for assistance in completing the form and will work with the project proponent to support the proposed action while minimizing the impact to the environment. Environmental screening should be initiated early in the planning stage so modifications necessary for environmental compliance will not cause project delays or costly alterations.

3. Contractors and their employees must be held to the same high standards of environmental compliance. Therefore, any procurement of services within the scope of 32 CFR 651.10 must be reviewed by the Environmental and Natural Resources Division prior to initiating the solicitation action.

4. This memorandum supersedes GC Policy Memo 14-20, dated 2 April 2014, and will remain in effect until changed or formally rescinded. For additional information or questions, please contact the NEPA Program Manager at 255-2080/1652.

A handwritten signature in black ink, appearing to read "Shannon T. Miller".

SHANNON T. MILLER  
COL, AV  
Garrison Commander

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